ISRC & Registration

IFPI worldwide is the International Agency appointed by ISO (International Organization for Standardization) to administer the International Standard Recording Code – ISRC, for purpose of music recording title identification including by electronic means. IFPI (Hong Kong Group) Limited is the official agent appointed by IFPI as Local ISRC Agency in Hong Kong to administer the assignment of the ISRC Registrant Codes to qualified applicants in Hong Kong. The applicant upon proof of identity supported by a valid Hong Kong Business Registration Certificate (BR) with sufficient proof that it is predominantly a Hong Kong label producer company, conducting creation of music recording copyright for publication in Hong Kong, and warrants to abide by the rules set under the ISRC Handbook and Official Bulletins published and revised from time to time, would be recorded as a Registrant and assigned the exclusive use of a unique range of ISRCs for their further assignment to their own music recordings. For more details regarding ISRC, you may visit https://www.ifpi.org/isrc/.

The proof of business address in applying for Registrant Code is required by inclusion of say recent utility paper. Due to the emerging trend for independent artistes to produce their own music recording as copyright owner including as self-release artistes, we offer to cover them for ISRC Application. The application requirement is slightly different and is shown under the Application Form. However, the Artiste Without a Label (AWAL) must be a Hong Kong ID Card holder with the same level of proof of address.

To address the increasing number of applicants in recent years that may soon deplete available Registrant Codes, IFPI (Hong Kong Group) Limited has stopped assigning full Registrant Codes but in turn assign a range of pre-allocated prefix codes to each new applicant ("Limited Code Registrant"). Accordingly, the local ISRC Agency assigns two sets of ISRC Blocks per successful Registrant, one set for sound recording and the other set for audio-visual recording as in music video and Karaoke music video.

It is the duty of ISRC Registrant to keep proper record and make available to ISRC Agency under official request such record of assignment promptly. This is essential for proper administration. The data required refers to your signed application form.

In principle, the value of the First Copyright Owner to assign a unique ISRC to each of its recordings for publication is still highly regarded as a proper way to maintain a unique identifier to each recording. When such recording copyright is licensed/transferred to a third party, the First Copyright Owner must inform the licensee/next owner of the ISRC so assigned.

A mere licensee of recordings should therefore ask the original copyright owner for the assigned ISRCs for any use. Assigning an ISRC by a licensee must be conducted under consent by the original owner and with a clear understanding that there was no ISRC assigned to the recording before.

Due to the design of ISRC system, the Hong Kong ISRC agency does not entertain application from entities coming from different copyright jurisdictions including applicant effectively being an offshore entity.

The ISRC assignment in Hong Kong is open all Hong Kong creators of recording copyright and it is still free of charge up to now.

In applying for ISRC Registrant, the applicant should download a copy of the Application Form available from www.ifpihk.org. The applicant should complete, sign and submit the Application Form to us at isrc@ifpihk.org with all supporting documents for smooth processing.

Obtaining ISRC blocks from IFPI (Hong Kong Group) Limited does not make the applicant a member of the group. Membership application is entirely a separate process.

For inquiries, please contact us at 2861 4313 or isrc@ifpihk.org

Application for International Standard Recording Code ISO 3901 2019-2

Applicant Details

Applicant Company name: _____

HK Business Registration Number: _____ (Copy Required)

Contact Person (Owner/Head): _____Title: _____

or, Artiste Name (AWAL) :_____

AWAL HKID Name : _____

HKID number: _____(Copy Required showing at least 4 ID numbers)

AWAL *Music Distributor (1): _____(2) _____

- Distributor include Digital/Physical product licensee

Number of new recordings intended to be made for publication in a year: _____

Applicant Valid Address:_____

Phone: _____ Email: _____ Fax: _____

Webpage:_____ Proof of Address (2 req'd): _____

To : IFPI (Hong Kong Group) Limited from the Applicant

I have read and agreed to undertake to abide by the terms and conditions set out under the ISRC Handbook (https://isrc.ifpi.org/en/isrc-standard/handbook) and shall be bound by its revisions from time to time, I confirm the information I supplied herein are true and correct and that the ISRCs assigned to our company will be used exclusively for recordings I/We own as governed by such rules. I understand the ISRC agency who assigned such Codes to me/us shall have the right to revoke my/our use if such use is against the Rules of ISRC, and I/We are obligated to provide to the agency a list of ISRCs with associated metadata of our assigned titles to you annually. The annex forms part of my application undertakings. The ISRC agency shall have the final decision on all ISRC matters.

Signed: _____ **(with company chop where applicable)**

Date: _____

ISRC blocks allotted by IFPI (Hong Kong Group) Limited, the ISRC Agency

Audio Only Code Range: :

Video / Audio Visual Code Range : _____

Date of Allocation : _____

Signed by IFPI (HKG) Limited : _____

ANNEX – ISRC Application

Applicant's further undertakings:

To comply with the proper use of ISRC, I undertake to adhere to the following:

1. I confirm that my principal place of business is in Hong Kong.
2. I shall not assign ISRC to music recording that is not owned by me/produced by my company.
3. I shall not assign ISRC to recording that has already been assigned with ISRC
4. I shall not trade the ISRC including those assigned to me.
5. I shall keep a full set of label copies of the titles I assigned with ISRC, and shall provide to the local and/or the International ISRC Agency under their request.
   In case of title verification demanded by the ISRC Agency, I shall make available the recording samples to the ISRC Agency for such purpose. Address: IFPI (HKG) Ltd. 18A Block A, Billion Centre, 1 Wang Kwong Road, Kowloon Bay, Hong Kong
   email: isrc@ifpihk.org.

The Metadata for Annual Report to ISRC Agency:

Data	**Definition**
ISRC	The Code I am authorized to assign to each music recordings
Product Code:	(Catalogue Number)
Song Name:	(Song Title in original published language)
Artiste :	(Featured Artiste name in original published name)
Record Label:	(The brand name of the release)
Copyright Owner:	(Name of the owner in as published under copyright notice)
First Release Date:	(First ever release date, worldwide, assumed in Hong Kong)
First Release Place:	(First ever place of release, assumed is Hong Kong)
Music Composer:	(Please list composer with PIP)
Composer Publisher:	(Please list composer publisher)
Lyricist:	(Please list lyricist with PIP)
Lyricist Publisher:	(Please list lyricist publisher)
First Release Platform:	(Name of digital platform used for commercial distribution)

The Excel file including the updates may be requested from isrc@ifpihk.org.

Signed by the Applicant: _____ (with company chop where applicable)